**SPONSORSHIP AGREEMENT**

**CONTACT INFORMATION**

Company

Contact Last Name       Contact First Name

Billing Address

City       Zip Code      State Code

Country

Work Phone       Cell Phone

E-mail address       Website url

Company description (up to 50 words)

**SPONSORSHIP SELECTION**

**Standard benefits**

Company logo w/ hotlink on EMEA WS website

Recognition on the virtual platform

Recognition in the EMEA WS Program

Recognition on social media

Electronic delegates list (\*)

One virtual booth in the sponsor showcase including

* Company description
* Customization (logo, banner, background)

 *(\*) to be used once before and once after the event*

**[ ]** Platinum 2 500€ (1)

**Benefits (please tick all items you want to select):**

[ ]  Up to three complimentary registrations

**[ ]** Two 30-minute (live) sponsor track

***[ ]*** *Thursday October 28 (afternoon)* ***[ ]*** *Friday October 29 (morning)* ***[ ]*** *Friday October 29 (afternoon)*

**[ ]** Up to two promotional videos (recorded) in the virtual sponsor showcase

**[ ]** Up to two promotional flyers (PDF only) in the virtual sponsor showcase

**[ ]** Gold 1 250 € (1)

**Benefits (please tick all items you want to select):**

[ ]  Up to two complimentary registrations

**[ ]** One 30-minute (live) sponsor track

***[ ]*** *Thursday October 28 (afternoon)* ***[ ]*** *Friday October 29 (morning)* ***[ ]*** *Friday October 29 (afternoon)*

**[ ]** One promotional video (recorded) in the virtual sponsor showcase

**[ ]** One promotional flyer (PDF only) in the virtual sponsor showcase

**[ ]** Academic 500 € (1)

**Benefits (please tick all items you want to select):**

[ ]  Up to two complimentary **student** registrations

**[ ]** One promotional video (recorded) in the virtual sponsor showcase

**[ ]** One promotional flyer (PDF only) in the virtual sponsor showcase

1. *VAT/Sales tax may apply on sponsorship fees if deemed necessary according the Tax Code. Detailed information will be given at the time of billing*

**GENERAL TERMS & CONDITIONS**

**SPONSOR AGREEMENT:**

1. An invoice will be issued in September 2021. All payments are due in full 10 days following receipt of invoice or on October 1, whichever comes first. All invoices will be issued and shall be paid in Euros (€). Bank Transfer details will be provided in invoice. Sender shall pay all bank fees.
2. Cancellations will be accepted in writing only. A cancellation notice must be received no later than September 22, 2021 to receive a full refund. Cancellations between September 23, 2021 and October 6, 2021 will be subject to a 50% cancellation fee, while any cancellation on or after October 7, 2021 will be subject to a 100% cancellation fee.
3. INCOSE’s performance under this agreement is subject to acts of god, war, acts of terrorism or similar acts, government regulations, disaster, strikes, civil disorder, curtailment of transportation facilities, threats to the public health, or other cause beyond the control of INCOSE, making it inadvisable, illegal, or impossible to hold the Workshop or any part thereof. This agreement may be terminated for any one or more of such reasons. Monies refundable to the Sponsor, at the sole discretion of INCOSE, shall constitute a proportionate share of the balance of the aggregate sponsorship fees received, which remains after deductions for expenses incurred by INCOSE. In no case shall the amount of the refund to the Sponsor exceed the amount of the sponsorship paid.
4. The undersigned agree to abide by the terms and conditions of this contract related to payments and by any additional INCOSE rules and regulations. This contract and its attachments are the sole definition of the benefits of the sponsorship program. The undersigned give INCOSE permission to use our Organizational name and logo for the purpose of sponsorship recognition and to display on any applicable sponsored items. Certain recognition opportunities have specific deadlines, and failure to provide timely applications, logos, or artwork, etc., may result in a loss of benefits. Failure to provide final payment by the deadline will result in forfeiture of all deposits and removal from the sponsorship program. The undersigned certify that s/he is authorized to commit the Organization to this agreement.

Printed Name:       Signature:

Title:

Date: